

**Town of Arlington
Transportation Advisory Committee**

Minutes of 6/26/07, 7:15 to 10:00 PM, Town Hall Annex 1st Floor Conference Room

Minutes submitted by Laura Wiener

Members and Associates Present: John Bean, Elisabeth Carr-Jones, Paul Conroy, Jeff Maxtutis, Mike Rademacher, Scott Smith, Ed Starr, Laura Wiener.

Members of the Public Present: Sue Doctrow, Lenore Wadman

1. Safe Transport to Schools. Lenore Wadman is Stratton School Coordinator for Safe Routes to Schools. Working group will be set up to include Principal, a parent, Police rep., TAC rep. and DPW rep. Ed and Jeff will represent TAC.
2. Administration.
 - May minutes amended to add Jeff Maxtutis as present, then approved unanimously.
 - Ed announced resignation of Chuck Pappas and Joe Cahill. Chuck will continue as an associate. Both cannot support the time required by TAC.
 - Motion for TAC to skip July meeting, and move August meeting a week earlier to Aug. 21. Approved unanimously. Working groups will keep meeting.
 - Correspondence was reviewed. Regarding memo to Board of Selectmen re. Crosswalks on Warren Street, it was determined that the crosswalk at Warren and Franklin should cross Warren on the west side.
3. Westminster Update. Elisabeth reported that the Selectmen approved the Phase 1 Recommendations, and the short term improvements are underway. She and the DPW Director met with the Lexington Town Engineer to discuss Lowell and Westminster intersection, but no direct action resulted. Phase 1 analysis and Phase 2 planning will continue over the summer. Sue Doctrow initiated a discussion about adding crosswalks at the new 4 way stop sign on Westminster Avenue.
4. Downing Square Options. There is \$300,000 in the '09 capital budget for improvements to Downing Square. Discussion about whether it would be better to start this year by changing diagonal parking to parallel, or do it all at once in '09. Consensus was to do it all at once. At meeting with John Bean, it was suggested an analysis and design phase be done by consultant this winter, leading to implementation when capital funds are available. John is discussing with Town Manager.
5. Acorn Park Residences. A Comprehensive Permit for 300 units at Belmont Uplands, bordering Arlington has been approved by the Town of Belmont, and is now seeking environmental approval by the state (MEPA). The Town has been asked for comment. The major concern for TAC is traffic on Frontage Road getting onto Lake Street (near Route 2). The Town also is concerned about the large increase of impervious surface in an area already subject to flooding. Laura will draft a comment letter.
6. Parking Update. For August TAC meeting, Parking working group will develop a plan for a presentation to Selectmen in September regarding a town wide parking plan.

7. Dallin Safe Routes to Schools. Jeff reported that residents of Renfrew St. would like a sidewalk to provide safer pedestrian access to Dallin School. John reported that sidewalk construction has been on hold waiting for new Town Engineer. He will add it to the list for new sidewalks.
8. Town Report. Laura reported that the design of Mass. Ave. is on the TIP for this year, but construction funds are not yet on the TIP. The MPO needs a good dollar estimate before putting it on the TIP. The contract for starting Mass. Ave. design remains at Mass. Highway, waiting for their approval.

A Review Committee has been formed, made up of the following members:

Jack Hurd, Chair	Board of Selectmen
John Bean	Public Works
Kevin O'Brien	Planning and Community Development
Andrew West	Arlington Redevelopment Board
Scott Smith	Transportation Advisory Committee
Ed Starr	Transportation Advisory Committee
Tony Lionetta	Capital Planning Committee
Jan Whitted	Chamber of Commerce and East Arlington business owner (Artbeat)
Phil Goff	East Arlington Resident and urban designer
Anne Carlisle	East Arlington Resident and Town Meeting Member

9. Meeting adjourned at 10:00.

Handouts:

- Ed's Meeting Package: Agenda, 6/26/07, Memo from Board of Selectmen to John Bean regarding Westminster Avenue and Crosswalks on Warren Street, dated June 7, 2007; Memo from TAC to Board of Selectmen, regarding Short Term Recommendations for Westminster Ave. and Lowell St., dated June 4, 2007; Memo from TAC to Board of Selectmen, regarding Crosswalks on Warren St., dated June 4, 2007; Active/Planned TAC Projects (6/26/07), Outstanding Voted Actions, 6/26/07, Town Day 2007 sign up sheet.
- Minutes of 5/22/07 Transportation Advisory Committee Meeting